



COMPLAINT FORM

Purpose of this form

A complaint may be filed using this form by:

(a)

1. Any attendee of an ASA-organised, sponsored or supported meeting, or event who experiences or witnesses another attendee potentially breaching the ASA Statement of Ethics or Code of Conduct;
2. Any attendee of any astronomical event who witnesses an ASA member potentially breaching the ASA Statement of Ethics or Code of Conduct;
3. Any contributor or user of ASA publications who identifies behaviour potentially breaching the ASA Statement of Ethics or Code of Conduct.

(b)

1. Any ASA member in a dispute with another member, not involving breaches of the ASA Statement of Ethics or Code of Conduct, but relevant to Society operations; or
2. Any ASA member in a dispute with the Society.

Initial contact with the ASA President or ECC Chair is encouraged to clarify whether concerns about a possible ethical or conduct breach are covered by the Statement of Ethics or Code of Conduct before making a formal complaint.

A formal complaint should preferably be made via this [Complaint Form](#).

ASA Council and ECC members involved will keep the information provided in this complaint form confidential.

Individuals who make false allegations of breaches of the Statement of Ethics or Code of Conduct in bad faith will be subject to disciplinary action.

Person making the complaint:

(This person need not be a victim of the alleged breach. Anonymous complaints cannot be accepted)

Name and (where known) professional address of the person(s) accused of the breach:

Provisions of the Statement of Ethics or Code of Conduct alleged to have been breached or relevance to Society operations (if a dispute):

Full statement of conduct alleged to have breached the Statement of Ethics or Code of Conduct or led to the dispute.

Include the sources of information on which the allegations are based, including other potential witnesses to the breach:

(Additional pages may be attached if required)

List of any documents or other information supporting the allegations which has been attached with this Complaint Form: